



## 2023 Vendor Registration

Name: (business and contact) \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

**Cost:** \$25 discounted fee for vendors providing samples; other vendors \$150 per space

**Description of products offered:** (your business must produce/process the items).

---



---

Does your product support Dairy Farmers of Canada? \_\_\_\_\_ Is it 100% Canadian Dairy? \_\_\_\_\_

Social media: FB \_\_\_\_\_ Instagram \_\_\_\_\_

Website \_\_\_\_\_

Do you require electricity: \_\_\_\_\_ Banner Style: free standing \_\_\_\_\_ attaches to wall \_\_\_\_\_

\_\_\_\_\_ We will participate in the Friday **Food Buyers Expo** (expected attendance 250).

\_\_\_\_\_ We will participate in Saturday's **Big Cheese Local Food Festival** (expected attendance 1500).

\_\_\_\_\_ Yes, we are prepared to provide samples for each event we attend (buyers mixer on Friday and public event on Saturday)

\_\_\_\_\_ I am interested in attending the ticketed 'The Big Cheese Ambassador Dinner' evening event - send me more details including cost.

I release the Armstrong Spallumcheen Chamber of Commerce from liability or any loss due to fire, theft or any damage of my possessions or well-being before, during and after the festival.

**Please see attached guidelines before signing and returning the application form by email to [rhonda@aschamber.com](mailto:rhonda@aschamber.com) or mail to: Box 118 Armstrong BC V0E 1B0**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Office Use Only: Date Received: \_\_\_\_\_

## Vendor Guidelines

Any questions? E-mail: [manager@aschamber.com](mailto:manager@aschamber.com) or call 250 546-8155

Cancellations 14 days prior to show date will not be eligible for any refund.

No space is held without an application. Spaces are 10 x 10

Items for sale must be of first quality – if they contain milk, must contain 100% Canadian milk products.

All food vendors must meet the Interior Health Association guidelines or other guidelines required for your product.

Vendors must provide their own tables, table covering, floor coverings & props unless other arrangements have been made. Don't forget a long, heavy **extension cord and power bar** if you need electricity.

Very limited use of kitchen facilities is available if you require water - no refrigeration or preparation space is available at Hassen Arena . Please bring table cloth, utensils, serving trays, cutting boards, ice buckets – anything that you might need.

Wifi is available for vendors to use – however, strength is often limited – please have a back up plan.

**Set up time: Friday, April 14 12noon - 3pm**  
**(no set up during Buyer event)**

**Set up time: Saturday 9 April 15 7am - 8:30am**

All vendors are required to remain set-up for the duration of the show. If you are attending the daytime event, take down will begin at 3:15 pm and must be completed by 5:00 pm. Building is to be vacated by **no later than 5:00 PM** on Saturday unless prior arrangements have been made.

**Please do not use nails, tacks etc. in the floor or walls of the buildings.**

The exhibitor is liable and responsible for taxes collected on the merchandise that is sold.

**NO SMOKING** and **NO DOGS** in the buildings, with the exception of service animals.

We will do our best to accommodate all vendors, however due to space, may not be able to accept all applications.

We reserve the right to refuse any registration if the product is inappropriate or already sufficiently represented.